

## CCEA Energy Usage and Waste Management Policy

CCEA is committed to protecting the environment in which it operates, preventing pollution from its activities and complying with environmental legislation. CCEA's aim is to maximise waste recycling by reducing waste going to landfill and re-using waste, where possible, thereby keeping the amount of waste going to landfill to a minimum. CCEA also aims to reduce its consumption of energy to limit the negative impact it has on the environment.

This shall be achieved through:

### Energy Usage

- Promoting energy saving measures;
- Monitoring and measuring the consumption of energy;
- Identifying opportunities for energy saving.

### Waste

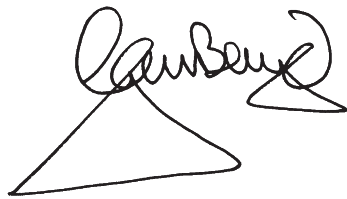
- Promoting waste minimisation, recycling and re-use;
- Monitoring of waste practices;
- Safe disposal of general waste through approved contractors;
- Safe disposal of hazardous waste (e.g. fluorescent tubes and CRT monitors) through approved contractors and pre-notification of disposal to Northern Ireland Environment Agency;
- Recycling of paper, card, newspapers, plastic bottles and aluminium cans through our partnership with Bryson House;
- Recycling of print and toner cartridges through our partnership with Cancer Research and mobile phone handsets through our partnership with the NI Children's Hospice;
- Safe disposal of obsolete electrical and electronic equipment through approved contractors;

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- Recycling, when possible and within the bounds of public accounting practices, of obsolete office equipment and furniture to registered charities;
- Reducing waste through electronic delivery of products and services and staff awareness raising.

The Business Assurance and Facilities Management teams will ensure the achievement of these objectives in pursuit of the effective implementation of an environmental management system.

*Signed*



**Gavin Boyd, Interim Chief Executive**

11 August 2010

*This policy is communicated to staff through the CCEA Intranet site and through induction and cultural induction programmes. The policy is also communicated to stakeholders through the Internet site. CCEA staff working in the area of facilities management ensure that CCEA's outsourced facilities management partner and any subsequent contractors employed are made aware of the requirements of its energy usage and waste management policy.*

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