

## **Examinations Entries reminder**

The deadlines for submitting examination entries are fast approaching. GCSE entries need to be in by 21 February 2009, and GCE entries by 21 March 2009.

Submitting entries on time helps CCEA to ensure the efficient management of the examination process, and it also helps centres by ensuring that they avoid penalty charges for late payment.

The Qualifications and Curriculum Authority (QCA) has a range of support tools and materials available designed to help centres manage their exam entries on time. These include online tools as well as practical time saving tips. Visit [naa.org.uk/lateentries](http://naa.org.uk/lateentries) for more information on these.