



**ADVANCE NOTICE OF CHARGES  
ACADEMIC YEAR  
2010/2011**

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## 1 INTRODUCTION

The Charges set out in this document have been fixed for the academic year 2010/2011 and CCEA guarantees that they will not increase during this period. However, charges may need to be reviewed for specifications which are revised or changed during the interim period from publication.

All entries and amendments received by CCEA after the published closing date for entries will attract an additional penalty charge. From September 2010, where changes to a candidate's tier of entry are made 21 days or more after the published closing date, this also attracts a penalty charge.

The final date for the submission of entries for summer examinations is 21 February 2011 for GCSE and 21 March 2011 for GCE. However, we are happy to deal with submission of both sets of entries by the earlier date if this suits the centre better.

For candidates awaiting results from the January 2011 series, centres may submit re-sit entries in the March Entry Period and these candidates will not incur late entry penalty charges.

Entries are accepted by us on the understanding that centres will comply with the examination arrangements as set out in the specifications.

Entries of internal and external candidates must be made in the appropriate manner by the Head of Centre or other competent authority of the centre. Entries must reach us on the specific dates as notified.

For entries received after the closing dates, additional charges will be made.

Only in **exceptional circumstances** will a candidate for whom no entry has been received before the date of an examination as scheduled in the published timetables be permitted to take the examination.

CCEA no longer issue hard copy of statement of entry. Centres may view their submitted entries and print all candidates' statements of entry through our secure site for online applications. Access to our online services is available to all centres with a secure login.

To obtain a secure login please contact:

Shauna Higgins, Centre Support, [shiggins@ccea.org.uk](mailto:shiggins@ccea.org.uk)

For queries regarding entries or online confirmation of entries, please contact the following staff in our Entries, Results & Certification team:

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## **2 EXPLANATORY NOTES**

### **Entry Charge**

This charge will be applied in full for each entry received up to and including the published CCEA closing date for entries. It applies to each examination series.

### **Late Entry Penalty Charge**

A late entry penalty charge will be applied for each entry of a new or existing candidate received up to 21 days after the published closing date for entries. It applies to each examination series. The late entry penalty charge is in addition to the published entry charge.

### **Very Late Entry Penalty Charge**

A very late entry penalty charge will be applied for each entry of a new or existing candidate received 21 days or more after the published closing date for entries. It applies to each examination series. The very late entry penalty charge is in addition to the published entry charge.

### **Change of Candidate Tier**

A penalty charge equivalent to the entry charge will be applied to all change of candidate tier requests received 21 days or more after the published closing date.

### **Withdrawn Candidates**

If the entry for a candidate is withdrawn in the period up to 21 days after the published closing date for entry there will be no charge for the entry. An entry charge will be incurred for candidates who are withdrawn after 21 days after the published closing dates unless there are medical grounds. Late and Very Late entry penalty charges are not refunded for withdrawals.

### **Revision of GCSE Specifications**

First examinations for GCSE under the New Specifications will take place from June 2010 onwards. Re-sits for some examinations under the legacy specifications may be available in January 2011.

### 3 GCE A/AS – ENTRY AND PENALTY CHARGES 2010/2011

<b>General Certificate of Education (GCE) A/AS - Entry Charges</b>	<b>Price £</b>
Advanced and Advanced Subsidiary (A/AS) (4 unit subjects) – Charge per Unit	20.30
Advanced and Advanced Subsidiary (A/AS) (6 Unit Subjects & 12 Unit DA Applied) – Charge per Unit	13.60

<b>GCE A/AS - Penalty Charges</b>	
Late Entry Penalty Charge - entry up to 21 days after published closing date	50% of entry charge
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	75% of entry charge
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	100% of entry charge
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	150% of entry charge
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged
Change of candidate option	No Charge

<b>GCE Surcharges</b>	<b>Price £</b>
Request for certification of an A/AS award after issue of results	40.75
Specifications requiring visiting Moderators or Examiners ( <i>per unit in addition to entry/penalty charge</i> ):  <div style="text-align: center;">                     Art and Design                      Modern Languages                      Music                      Technology &amp; Design                 </div> This will be capped at a maximum of £117.40 per centre, per subject.	5.85

**4 GCSE – ENTRY AND PENALTY CHARGES 2010/2011  
(REVISED UNITISED SPECIFICATIONS)**

<b>General Certificate of Education (GCSE) - Entry Charges</b>	<b>Price £</b>
GCSE 2 Unit subjects – Charge per Unit	14.40
GCSE 3 Unit subjects – Charge per Unit	9.65
GCSE 4 Unit subjects – Charge per Unit	7.20
GCSE Learning for Life & Work Unit 1 & 2 (both specifications) and Unit 3 (3 unit specification)	10.30
GCSE Learning for Life & Work Units 3, 4, 5 (5 unit specification)	4.65

<b>GCSE Penalty Charges</b>	
Late Entry Penalty Charge - entry up to 21 days after published closing date	50% of entry charge
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	75% of entry charge
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	100% of entry charge
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	150% of entry charge
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged
Change of candidate option	No Charge

<b>GCSE Surcharges</b>	<b>Price £</b>
Request for certification of a GCSE award after the issue of results	40.75
Specifications requiring visiting Moderators or Examiners ( <i>in addition to entry/penalty charge</i> ):  Technology and Design                      Engineering Motor Vehicle and Road User Studies      Manufacturing Construction  This will be capped at a maximum of £117.40 per centre, per subject.	5.85

## CCEA Revised Unitised GCSE Subjects

2 Unit Subjects	3 Unit Subjects	4 Unit Subjects
Business Studies	Business & Communication	French
Health & Social Care Single	Systems	German
Health & Social Care Double*	Construction	Home Economics: Child
Religious Studies	Engineering	Development
	Geography	Irish
	History	Leisure & Tourism
	Home Economics	Spanish
	Hospitality	Technology & Design
	Journalism	
	Manufacturing	
	Motor Vehicle & Road User Studies	
	Moving Image Arts	

\* Health & Social Care Double has 4 units and each unit is charged at the 2 unit subject rate as the qualification is worth 2 GCSE awards.

## 5 GCSE – ENTRY AND PENALTY CHARGES 2010/2011 (LINEAR AND CONTINUING SPECIFICATIONS)

General Certificate of Secondary Education (GCSE) – Entry Charges	Price £
GCSE Linear specifications	28.80
Short Course	17.80
Single Award (Applied) per unit	9.60
Double Award (Applied) per unit	19.20
Learning for Life and Work per unit (re-sit only available in January 2011)	9.60
Single Award Science Specifications (per module/unit)	4.80
Double Award Science Modular (per module/unit)	5.25
Double Award Science Terminal Paper	13.95
Double Award Science Non-Modular	57.60

GCSE Penalty Charges	
Late Entry Penalty Charge - entry up to 21 days after published closing date	50% of entry charge
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	75% of entry charge
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	100% of entry charge
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	150% of entry charge
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged
Change of candidate option	No Charge

<b>GCSE Surcharges</b>	<b>Price £</b>
Request for certification of a GCSE award after the issue of results	40.75
Specifications requiring visiting Moderators or Examiners ( <i>in addition to entry/penalty charge</i> ):  Art and Design English (Talking and Listening) Music  Drama Physical Education	5.85
This will be capped at a maximum of £117.40 per centre, per subject.	

## 6 ENTRY LEVEL QUALIFICATIONS – ENTRY AND PENALTY CHARGES 2010/2011

<b>Entry Level Qualification – Entry Charges</b>	<b>Price £</b>
Entry Level Qualification– Charge per Unit	19.70

<b>Entry Level Qualification –Penalty Charges</b>	<b>Price £</b>
Late Entry Penalty Charge - entry up to 21 days after published closing date	9.90
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	14.80
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

## ACETS QUALIFICATIONS

### 7 KEY SKILLS – ENTRY AND PENALTY CHARGES 2010/2011

Key Skills – Entry Charges	Price £
Assessment Charge per Test	7.40
Moderation Charge per Portfolio	6.20
Assessment Charge per Key Skill (i.e. Test and Portfolio in total)	13.60
Proxy (Portfolio or Test)	3.70
<i>Centres awaiting January 2011 Key Skills results may submit re-sit entries for the June series by April 2011. These candidates will not incur late entry charges.</i>	

Key Skills – Penalty Charges	Price £
Late Entry Penalty Charge - entry for Test up to 21 days after published closing date	3.70
Very Late Entry Penalty Charge - entry for Test 21 days or more after published closing date	5.55
Late Entry Penalty Charge - entry for Portfolio up to 21 days after published closing date	3.10
Very Late Entry Penalty Charge - entry for Portfolio 21 days or more after published closing date	4.65
Late Entry Penalty Charge - entry for Test / Portfolio by Proxy up to 21 days after published closing date	1.85
Very Late Entry Penalty Charge - entry for Test / Portfolio by Proxy 21 days or more after published closing date	2.80
Cash-in up to 21 days after published closing date	7.40
Cash-in 21 days or more after published closing date	11.10
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

### 8 ESSENTIAL SKILLS – ENTRY AND PENALTY CHARGES 2010/2011

Essential Skills Qualification	Price £
Entry	9.90 per entry
Replacement Certificate	5.45 per replacement certificate
Late Entry Penalty Charge - entry up to 21 days after published closing date	4.95
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	7.40

**9 GRADED OBJECTIVES IN MODERN LANGUAGES (GOML)  
ENTRY AND PENALTY CHARGES 2010/2011**

<b>GOML – Entry Charges</b>	<b>Price £</b>
GOML – Charge per Language Level	6.90

<b>GOML –Penalty Charges</b>	<b>Price £</b>
Late Entry Penalty Charge - entry up to 21 days after published closing date	3.45
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	5.20
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

**10 QCF LANGUAGES ENTRY AND PENALTY CHARGES 2010/2011**

<b>QCF LANGUAGES – Entry Charges</b>	<b>Price £</b>
Entry Charge per Unit	3.10
Qualification Certification Charge	3.10

<b>QCF LANGUAGES –Penalty Charges</b>	<b>Price £</b>
Late Entry Penalty Charge - entry up to 21 days after published closing date	1.55
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	2.30
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged
Qualification Certification up to 21 days after published closing date	7.70
Qualification Certification 21 days or more after published closing date	11.60

**11 CERTIFICATE OF PERSONAL EFFECTIVENESS - ENTRY AND PENALTY CHARGES 2010/2011**

<b>Certificate of Personal Effectiveness – Entry Charges</b>	<b>Price £</b>
Certificate of Personal Effectiveness	26.50

<b>Certificate of Personal Effectiveness –Penalty Charges</b>	
Late Entry Penalty Charge - entry up to 21 days after published closing date	13.30
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	19.90
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

**12 OCCUPATIONAL STUDIES – ENTRY AND PENALTY CHARGES 2010/2011**

<b>Occupational Studies – Entry Charges</b>	<b>Price £</b>
Occupational Studies - Charge per unit.	16.40

<b>Occupational Studies – Penalty Charges</b>	<b>Price £</b>
Late Entry Penalty Charge - entry up to 21 days after published closing date	8.20
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	12.30
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	16.40
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	24.55
Post Entry Changes – Changes to Occupational area	16.40
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

<b>Occupational Studies – Surcharges</b>	<b>Price £</b>	<b>Price £</b>
Centre approval visit charge	(½ day) £165.00	(full day) £330.00
Charge for Late or Re-scheduled Moderation	(½ day) £165.00	(full day) £330.00

**13 CERTIFICATE OF BUSINESS ENTERPRISE – ENTRY AND PENALTY CHARGES 2010/2011**

<b>Certificate of Business Enterprise – Entry Charges</b>	<b>Price £</b>
Certificate of Business Enterprise - Charge per unit	7.20

<b>Certificate of Business Enterprise –Penalty Charges</b>	<b>Price £</b>
Late Entry Penalty Charge - entry up to 21 days after published closing date	3.60
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	5.40
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	7.20
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	10.80
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

**14 OTHER ACETS QUALIFICATIONS – ENTRY AND PENALTY CHARGES 2010/2011**

<b>ACETS Qualification – Entry Charges</b>	<b>Price £</b>
Drug Awareness (L1)	21.85
Employment Skills (L1 or L2) Performance Skills (L1 or L2) Drug Awareness (L2) Teaching Assistants (L2 or L3) Working in the Community (L2) Creative Crafts (L1, L2 or L3) Safe Handling of Medicines (L2) Personal Money Management (L1 or L2)	32.75

<b>ACETS Qualifications – Surcharges</b>	<b>Price £</b>	<b>Price £</b>
Centre approval visit charge	(½ day) £165.00	(full day) £330.00
Charge for Late or Re-scheduled Moderation	(½ day) £165.00	(full day) £330.00

**15 ENQUIRY ABOUT RESULTS - FROM NOVEMBER 2010 EXAMINATIONS**

Service Number	Service	GCSE – Linear and Terminal Modules	GCSE – Modules	GCE	AEA	Key Skills
		Price £	Price £	Price £	Price £	Price £
1	Clerical Check (Cost per Script)	10.00	10.00	10.00	10.00	10.00
2	Remark (Cost per script)	24.30	18.45	24.30	36.55	22.00 (Level 3 only)
2a	Priority Remark (Cost per script)	N/A	N/A	36.55	48.75	N/A
3	Re-moderation of Coursework	131.35	N/A	131.35	N/A	N/A

**16 ACCESS TO SCRIPTS - FROM NOVEMBER 2010 EXAMINATIONS**

Service	Charge per Script
Access to photocopy of script with mark scheme before a re- mark. (Only available for GCE subjects applied for as part of Service 2 above.)	8.50
Access to photocopy of re-marked script with mark scheme after a re- mark. (Available for GCSE and GCE subjects applied for as part of Service 2 above.)	8.50
Access to original script with mark scheme. (Available for GCSE and GCE subjects, but only for scripts not involved in the enquiry about results service.)	6.30