

Office use only

	Date
To Finance:	
Issued:	
Ref No:	

RR1

APPLICATION FORM



- Please read the **Certified Statement of Results Explanatory Notes** before completing this form.
- Please complete in full using **BLOCK CAPITALS**.
- **Please complete a separate set of examination details for each request.**
- If you have any queries please contact Results and Certification Team at Clarendon Dock on (028) 9026 1200.

Please select which service you are applying for:

- Verification/Confirmation of Results by a Third Party;
 Certified Statement of Results for Candidate;
 Replacement Certificate (if eligible).

Please complete all relevant sections in black ink and block capitals.

1. Candidate details

Current full name and title	
Full name at time of examination <i>(if different from above)</i>	
Date of birth	
Current address including post code	
Daytime telephone number	
Email address <i>(if applicable)</i>	

Name and address where Certified Statement of Results or Verification/Confirmation is to be sent if different from above.	
Candidate's signature:	
<i>(permitting CCEA to release examinations to the indicated third party)</i>	

2. Examination details

School/College <i>(where examinations were taken)</i>				
Centre address/town <i>(if known)</i>				
Centre number <i>(if known)</i>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Year of examination	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Session: <i>(please ✓ one only)</i>	Summer <input type="checkbox"/>	Winter <input type="checkbox"/>	Spring <input type="checkbox"/>	
Candidate number*	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Examination level <i>(please ✓ one only)</i> <i>(a separate set of examination details is required for each level/session)</i>	CSE <input type="checkbox"/>	GCE O <input type="checkbox"/>	Key Skills <input type="checkbox"/>	GCE A <input type="checkbox"/>
	GCSE <input type="checkbox"/>	Use of English <input type="checkbox"/>		GCE AS <input type="checkbox"/>
				<i>(delete as appropriate)</i>
Subjects taken				

- You must submit 2 proofs of identification (one of which must be photographic). Eg a photocopy of your birth certificate, driver's licence, passport, electoral card or other official record. **Please turn over**

Examination details *continued***Statement Request Number 2**Surname when examinations were taken:
(if different from above)

School/College where examinations were taken:

Centre number: *(if known)*

Centre address/town:

Year of examination:

Session: *(please ✓ as appropriate)*Summer Winter Spring

Candidate number:

Privately Entered Candidate: *(please ✓)*Yes No

Examination level:

CSE GCE O Key Skills GCE A *(please ✓ as appropriate)*GCSE Use of English GCE AS *(delete as appropriate)*

Subjects taken:

Statement Request Number 3Surname when examinations were taken:
(if different from above)

School/College where examinations were taken:

Centre number: *(if known)*

Centre address/town:

Year of examination:

Session: *(please ✓ as appropriate)*Summer Winter Spring

Candidate number:

Privately Entered Candidate: *(please ✓)*Yes No

Examination level:

CSE GCE O Key Skills GCE A *(please ✓ as appropriate)*GCSE Use of English GCE AS *(delete as appropriate)*

Subjects taken:

- You must submit 2 proofs of identification (one of which must be photographic). Eg a photocopy of your birth certificate, driver's licence, passport, electoral card or other official record.
- The appropriate amount should be submitted together with this form to the address below:**

Please return to: Results Registry Section, Clarendon Dock, 29 Clarendon Road, Belfast BT1 3BG
Tel: (028) 9026 1200, Fax: (028) 9026 1234