

# Invitation to Information Meeting for Occupational Studies

## FAST FACTS

### DATES & VENUES

#### **Tuesday 23 February (AM session)**

Stormont Hotel  
587 Upper Newtownards Road  
Belfast BT4 3LP

#### **TIMES**

- Registration from 10.00
- Event 10.30 – 12.00
- Lunch provided

#### **Wednesday 24 February (PM session)**

Tullylagan House Hotel  
40b Tullylagan Road  
Cookstown BT80 8UP

#### **TIMES**

- Registration from 12.30
- Event 13.00 – 14.30
- Lunch provided

#### **COST**

Free of charge. Lunch and refreshments provided. Please inform us of any special dietary requirements.

#### **CONTACT**

**Education Manager (ACETS):**

**Edward Getty**

Tel: (028) 90261254

Email: [egetty@ccea.org.uk](mailto: egetty@ccea.org.uk)

#### **Event Administration**

Event Information Service

Tel: (028) 9026 1401

Email: [events@ccea.org.uk](mailto: events@ccea.org.uk)

Dear Colleague

We would like to invite you to attend a half day information meeting for Occupational Studies.

#### **Who should attend?**

- Curriculum Managers and/or Coordinators for Occupational Studies.

#### **What will the course cover?**

- The new structure and rules of combination for Occupational Studies units.

#### **What action to take?**

- Choose your representative(s)
- Book online at [www.ccea.org.uk/events](http://www.ccea.org.uk/events) or complete the fax-back reply form overleaf
- Please book by **Thursday 18 February**
- Fax replies should be sent to (028) 9026 1222

I strongly suggest that you take advantage of these valuable information meetings. I look forward to seeing you.

Yours sincerely



Edward Getty  
Education Manager

*'Unlike other exam bodies, we don't charge you for attending our support events and conferences. CCEA is committed to providing you with the best possible support and resources, to ensure that those who matter most – your learners - will always come out on top'*

## FAX – BACK

### OCCUPATIONAL STUDIES INFORMATION EVENT



*Rewarding Learning*

## CENTRE INFORMATION

CENTRE NAME:		CENTRE NUMBER:	
TELEPHONE NUMBER:		FAX NUMBER:	
EMAIL(S):			

## ATTENDEE INFORMATION

*\*PLEASE INDICATE BELOW THE NAME OF THE DELEGATE(S) WHO WILL ATTEND THE  
OCCUPATIONAL STUDIES INFORMATION EVENT (IN CAPITAL LETTERS)*

	FIRST NAME	SURNAME
<b>Tuesday 23 February (AM Session)</b> Stormont Hotel 587 Upper Newtownards Road Belfast BT4 3LP		
<b>Wednesday 24 February (PM Session)</b> Tullylagan House Hotel 40b Tullylagan Road Belfast BT80 8UP		

**AM Session - The event will begin with registration at 10.00am and will finish at 12.00pm.**

**PM Session – The event will begin with registration at 12.30pm and will finish at 2.30pm.**

Lunch and refreshments will be provided. Please let us know if you have any special dietary requirements.

**Please reply by Thursday 18 Feb.  
FAX-BACK NUMBER: (028) 9026 1222**

*Remember you can book online at [www.ccea.org.uk/events](http://www.ccea.org.uk/events)  
You will only be contacted in the event that a place is not available.*

For further information about the administration of this meeting  
please contact

CCEA Events Information Service on tel (028) 9026 1401  
or email [events@ccea.org.uk](mailto:events@ccea.org.uk)