



## **CATALOGUE**

**Essential Skills Assessment Tasks  
Adult Numeracy at Entry Level**



## INTRODUCTION

This catalogue includes details of the assessment tasks available for use when a learner is ready for the Entry Level Award. Order forms are available separately.

## ASSESSMENT TASK ACTIVITIES

The assessment tasks for Essential Skills: Adult Numeracy at Entry Level are topic-based and include the activities detailed below.

### ACTIVITY A: ONE-TO-ONE INTERVIEW

In this activity the tutor conducts a one-to-one interview with the learner to assess Number skills. Learners will have opportunities to demonstrate their calculator skills as appropriate.

A script is provided for the tutor to read aloud and the learner then answers questions on what they have heard. The learner will be shown a colourful resource sheet from which they will be asked to answer questions. The tutor script, questions and resource sheets are found in the *Tutor Guide and Script Booklet*.

Tutors may choose from three sets of questions targeted at Entry 1, 2 or 3. Activity 1A is targeted at Entry 1, Activity 2A is at Entry 2 and Activity 3A is at Entry 3.

The answers should be recorded in the *Assessment Scheme Booklet*.

### ACTIVITY B: STUDENT ANSWER BOOKLET

For this activity the learner completes an answer booklet of questions assessing the skills relating to Number, Handling Data and Measures, Shape and Space. Learners will have opportunities to demonstrate their calculator skills as appropriate.

There are separate answer booklets for Entry 1 learners so they do not feel overwhelmed by the activities targeted at Entry 2 and Entry 3.

The Entry 1 answer booklet includes a wide variety of short exercises designed to confirm the learner's ability. Use is made of colour and image to stimulate the learner's interest.

The activities for Entry 2 and 3 are combined together in a separate booklet and differentiation between these 2 levels is assessed by outcome.



CODES	TITLES
N001	<b>Party</b> (Exemplar Material – only to be used for tutor training or as a practice task)
N002	<b>Jobseek</b>
N003	<b>Money Matters</b>
N004	<b>Changing Rooms</b>
N005	<b>Price Check</b>
N006	<b>Ready, Steady Cook</b>
N007	<b>Cinema</b>
N008	<b>Music</b>
N009	<b>Tax</b>
N010	<b>Internet Shopping</b>
N011	<b>Holidays and Day Trips</b>
N012	<b>Sport and Recreation</b>
N013	<b>Motoring</b>
N014	<b>Gardener's World</b>

N001	Party – (exemplar material)
<p>This task is available for exemplar and training purposes and may be photocopied and used with learners for practice. It may also be use when training tutors in the assessment of the tasks. When centres have registered with an Awarding Body this task may be sent out at the discretion of the Awarding Body.</p> <p>The task is set in the context of organizing a party. Learners will be asked questions on hiring a venue for their party and ordering food and drinks. For example, learners will be able to demonstrate their ability to:</p> <ul style="list-style-type: none"> <li>• calculate the quantities of food needed to entertain the guests;</li> <li>• analyse the types of party the centre has been booked for and present the results in a variety of formats.</li> </ul>	

**N002    Jobseek**

This task is set in the context of the workplace. Learners will have opportunities to look at jobcards and consider questions on wages and working hours.

**N003    Money Matters**

This task is set in the context of budgeting and personal finances. Learners will have opportunities to calculate total costs, complete a cheque and compare information presented in tables.

**N004    Changing Rooms**

This task is set in the context of appearing on the television show 'Changing Rooms'. Learners will have opportunities to calculate total costs and compare information presented in a bar chart.

**N005    Price Check**

This task is set in the context of identifying which supermarkets and products give the best value for money. Learners will have opportunities to compare costs, calculate total costs and compare information presented in tables and charts.

**N006    Ready, Steady, Cook**

This task is set in the context of appearing on the television show 'Ready, Steady, Cook'. Learners will have opportunities to calculate total costs and compare information presented in bar charts and/or tally charts.

**N007 Cinema**

This task is set in the context of the cinema, the films showing and going to the cinema. Learners will have opportunities to calculate costs and compare information presented in bar charts and tally charts.

**N008 Music**

This task is set in the context of rock and pop music, the top album charts and going to a concert. Learners will have opportunities to calculate costs and compare information presented in tables and charts.

**N009 Tax**

This task is set in the context of the tax we pay, and how this tax is spent. Learners will have opportunities to calculate tax costs and compare information presented in pay slips, bar charts and tally charts.

**N010 Internet Shopping**

This task is set in the context of buying goods and services on the Internet. Learners will have opportunities to calculate costs and compare information presented in tables, bar charts and tally charts.

**N011 Holidays and Day Trips**

This task is set in the context of planning day trips and going on holiday. Learners will have opportunities to calculate costs and compare information presented in tables, bar charts and tally charts.



**N012 Sport and Recreation**

This task is set in the context of the sport and leisure activities offered in a leisure centre. Learners will have opportunities to calculate costs and compare information presented in tables, bar charts and tally charts.

**N013 Motoring**

This task is set in the context of the cost of owning and running a car. Learners will have opportunities to calculate costs and compare information presented in tables, bar charts and tally charts.

**N014 Gardener's World**

This task is set in the context of garden birds, gardening activities and goods for sale in a garden centre. Learners will have opportunities to calculate costs and compare information presented in tables, bar charts and tally charts.

**ENQUIRIES AND INFORMATION**

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