

6 RESOURCE LIST

The following list is an indication of books and other resources which teachers and students may find useful in teaching and studying a course based on this specification. It is not intended to be a prescribed list, nor is it intended to be an exhaustive list of all available resources.

Author	Title	Publisher	ISBN
Cushing S.	GCSE Questions and Answers IT	Letts	1857589572
Doyle S.	Information Systems for You	Stanley Thornes	0748744592
Heathcote R S U.	Basic PowerPoint for Schools	Payne-Galway	1903112095
Hudson J.	Getting Started with Adobe PageMaker 6.5 (with exercises on floppy disk)	Liberty Hall	1900830655
Muir J.	EXCEL 97 Basic Skills	Letts	185805219X
Page A and Shephard T.	Getting IT right . . . a series with Teacher resources	Stanley Thornes	0748744231
Rackham T.	Revise GCSE	Letts	1858054338

Some sections of the following books may also be useful:

Author	Title	Publisher	ISBN
Heathcote P M.	Successful Projects in EXCEL	Payne-Galway	0953249050
Heathcote P M.	Successful Projects in WORD	Payne-Galway	0953249042
Heathcote P M.	Successful Projects in ACCESS	Payne-Galway	0953249069

The following website <http://www.whatis.com> gives an explanation of ICT technical terms.

A current list of resources to support this course is available on the NINE Website at <http://www.nine.org.uk>