

## **General advice to help you prepare for your speaking test**

### **Role Plays**

- Read the context of the Role Play, it frequently contains helpful information.
- Read the candidate's task carefully and try and work out the most appropriate response.
- Listen carefully to the teacher's input, especially for tense.
- In the open ended and unpredictable element, try and keep your response short and simple.
- Remember you do not have to be totally accurate to achieve full marks.

### **Presentation**

#### **Preparing and delivering your presentation.**

- Be careful of your choice of topic, keep it specific as opposed to general.
- Structure the presentation simply but effectively
  - Introduction
  - 3-4 main points
  - Conclusion
- Make sure you include opinions ( Say what you think and why ) it can be impressive if you can use Indirect speech effectively.
- Use a level of language with which you are comfortable.
- Do not jump through hoops trying to fit in idioms, if they fit in use them but do not distort the natural flow of the presentation to include them.
- Keep to the required time limit
- Learn your presentation in sections.
- Use your proforma effectively
- Speak slowly and clearly
- Remember if you forget a word/ sentence or have a 'blank' during your presentation it does not mean you are going to lose all your marks.

### **Conversation**

- Try and develop your answers (avoid one word, one sentence answers.
- Avoid giving long 'learned off' answers.
- Listen carefully to the teacher's question and pay particular attention to tenses. (REMEMBER YOU MUST SHOW EVIDENCE OF BEING ABLE TO MANAGE THE PAST, PRESENT AND FUTURE TENSES TO ACHIEVE A GRADE C)
- Remember it can be very effective if you show that you can manage the tenses using the irregular.
- Try and include opinions and justification of them (what you think and why.)
- Keep the conversation natural.