

**NOTICE OF CHARGES
ACADEMIC YEAR
2010/2011**

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Entries are accepted by us on the understanding that centres will comply with the examination arrangements as set out in the specifications.

Entries of internal and external candidates must be made in the appropriate manner by the Head of Centre or other competent authority of the centre. Entries must reach us on specific date as notified.

For entries received after the closing dates additional charges will be made.

Only in **exceptional circumstances** will a candidate for whom no entry has been received before the date of an examination as scheduled in the published timetables be permitted to take the examination.

Withdrawals 21 days after the closing date will incur a penalty charge.

Applications for refunds in respect of candidates must be made by the Head of Centre or other competent authority of the centre.

Applications for a refund of charges must reach us before the end of each examination series.

CCEA no longer issue hard copy of statement of entry. Centres may view their submitted entries and print all candidates' statements of entry through our secure site for online applications. Access to our online services is available to all centres with a secure login.

To obtain a secure login please contact:

Shauna Higgins, Centre Support, shiggins@ccea.org.uk

For queries regarding entries or online confirmation of entries, please contact the following staff in our Entries, Results & Certification team:

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1 INTRODUCTION

The Charges set out in this document have been fixed for the academic year 2010/2011 and CCEA guarantees that they will not increase during this period.

All entries and amendments received by CCEA after the published closing date for entries will attract an additional penalty charge. In addition, from September 2010, any changes of a candidate tier 21 days or more after the published closing date will attract a penalty charge.

The final date for the submission of entries for summer examinations is 21 February 2011 for GCSE and 21 March 2011 for GCE. However, we are happy to deal with submission of both sets of entries by the earlier date if this suits the centre better.

Centres awaiting January 2011 results may submit re-sit entries in the March Entry Period and these candidates will not incur late entry penalty charges.

Revision of GCE AS and A2 Specifications

First examinations for GCE under the New Specifications took place in January 2010. The majority of GCE subjects under the New Specifications have examinations broken into 4 units. However GCE Biology, Chemistry and Physics remain as 6 units. In all cases pricing has been adjusted accordingly to give consistent price per qualification.

Revision of GCSE SPECIFICATIONS

First examinations for GCSE under the New Specifications will take place from June 2011 onwards. Re-sits for examinations under the legacy specifications will be available in January 2011.

2 EXPLANATORY NOTES

Entry Charge

This charge will be applied in full for each entry received up to and including the published CCEA closing date for entries. It applies to each examination series.

Late Entry Penalty Charge

A late entry penalty charge will be applied for each entry of a new or existing candidate received up to 21 days after the published closing date for entries. It applies to each examination series. The late entry penalty charge is in addition to the published entry charge.

Very Late Entry Penalty Charge

A very late entry penalty charge will be applied for each entry of a new or existing candidate received 21 days or more after the published closing date for entries. It applies to each examination series. The very late entry penalty charge is in addition to the published entry charge.

Change of Candidate Tier

A penalty charge equivalent to the entry charge will be applied to all change of candidate tier requests received 21 days or more after published closing date.

Withdrawn Candidates

If the entry for a candidate is withdrawn in the period up to 21 days after the published closing date for entry there will be no charge for the entry. An entry charge will be incurred for candidates who are withdrawn after 21 days after the published closing dates unless there are medical grounds. Late and Very Late entry penalty charges are not refunded for withdrawals.

3 GCE A/AS – ENTRY AND PENALTY CHARGES 2010/2011 (NEW SPECIFICATIONS)

General Certificate of Education (GCE) A/AS - Entry Charges	Price £
Advanced and Advanced Subsidiary (A/AS) – Charge per Unit	20.30
Advanced and Advanced Subsidiary (A/AS) 6 Unit Subjects (GCE Biology, Chemistry, Physics) – Charge per Unit	13.60

General Certificate of Education (GCE) A/AS - Penalty Charges	
Late Entry Penalty Charge - entry up to 21 days after published closing date	50% of entry charge
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	75% of entry charge
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	100% of entry charge
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	150% of entry charge
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged
Change of candidate option	No Charge

GCE Surcharges	Price £
Request for certification of an A/AS award after issue of results	40.75
Specifications requiring visiting Moderators or Examiners (<i>per unit in addition to entry/penalty charge</i>): <div style="text-align: center;"> Art and Design Modern Languages Music Technology & Design </div> This will be capped at a maximum of £117.40 per centre, per subject.	5.85

N.B. Examinations under the New Specifications are now broken into 4 units except where specifically mentioned above.

4 GCSE – ENTRY AND PENALTY CHARGES 2010/2011 (NEW UNITISED SPECIFICATIONS)

General Certificate of Education (GCSE) - Entry Charges	Price £
GCSE 2 Unit subjects – Charge per Unit	14.40
GCSE 3 Unit subjects – Charge per Unit	9.65
GCSE 4 Unit subjects – Charge per Unit	7.20
GCSE Learning for Life & Work Unit 1 & 2 (Linear & Modular specifications) (GLW1 & GLW2) Unit 3 (Linear specification) (GLW3)	10.30
GCSE Learning for Life & Work Units 3, 4, 5 (Modular specification) (GLW4, GLW5, GLW6)	4.65
GCSE Mathematics T1-T4	12.00
GCSE Mathematics T5-T6	16.80

General Certificate of Secondary Education (GCSE) – Penalty Charges	
Late Entry Penalty Charge - entry up to 21 days after published closing date	50% of entry charge
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	75% of entry charge
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	100% of entry charge
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	150% of entry charge
Change of candidate tier 21 days or more after published closing date	75% of entry charge
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged
Change of candidate option	No Charge

GCSE Surcharges	Price £
Request for certification of a GCSE award after the issue of results	40.75
Specifications requiring visiting Moderators or Examiners (<i>in addition to entry/penalty charge</i>): Technology and Design Motor Vehicle & Road User Studies Construction Engineering Manufacturing This will be capped at a maximum of £117.40 per centre, per subject.	5.85

CCEA Revised GCSE Subjects

2 Unit Subjects	3 Unit Subjects	4 Unit Subjects
Business Studies Health & Social Care Single Health & Social Care Double* Religious Studies	Business & Communication Systems Construction Engineering Geography History Home Economics Hospitality Journalism Manufacturing Motor Vehicle & Road User Studies Moving Image Arts	French German Home Economics: Child Development Irish Leisure & Tourism Spanish Technology & Design

* Health & Social Care Double has 4 units but is charged at 2 unit subject rate as the qualification is worth 2 GCSE awards.

5 GCSE – ENTRY AND PENALTY CHARGES 2010/2011 (LEGACY SPECIFICATIONS)

General Certificate of Secondary Education (GCSE) – Entry Charges		Price £
GCSE – All Subjects (except those listed below)	G	28.80
Short Course	SC	17.80
Single Award (Applied) per unit	SAA	9.60
Double Award (Applied) per unit	DAA	19.20
Learning for Life and Work per unit (resit only available in January 2011)	LLW	9.60
Single Award Science Specifications (per module/unit)	SA	4.80
Double Award Science Modular (per module/unit)	DM	5.25
Double Award Science Terminal Paper	DMT	13.95
Double Award Science Non-Modular	DNM	57.60

General Certificate of Secondary Education (GCSE) – Penalty Charges		
Qualifications Indicators (see table above for key)		
Late Entry Penalty Charge - entry up to 21 days after published closing date		50% of entry charge
Very Late Entry Penalty Charge - entry 21 days or more after published closing date		75% of entry charge
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date		100% of entry charge
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date		150% of entry charge
Change of candidate tier 21 days or more after published closing date		75% of entry charge
Withdrawing an entry up to 21 days after published closing date		No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date		Entry Fee Charged

*** Please note Penalty Charges are currently under review**

GCSE Surcharges	Price £
Request for certification of a GCSE award after the issue of results	40.75
Specifications requiring visiting Moderators or Examiners (<i>in addition to entry/penalty charge</i>):	5.85
Art and Design	Drama
English (Talking and Listening)	Irish Gaeilge
Motor Vehicle and Road User Studies	Music
Physical Education	Technology and Design
This will be capped at a maximum of £117.40 per centre, per subject.	

6 ENTRY LEVEL QUALIFICATIONS – ENTRY AND PENALTY CHARGES 2010/2011

Entry Level Qualification – Entry Charges	Price £
Entry Level Qualification	19.70

Entry Level Qualification –Penalty Charges	Price £
Late Entry Penalty Charge - entry up to 21 days after published closing date	9.90
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	14.80
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

ACETS QUALIFICATIONS

7 KEY SKILLS – ENTRY AND PENALTY CHARGES 2010/2011

Key Skills – Entry Charges	Price £
Assessment Charge per Test	7.40
Moderation Charge per Portfolio	6.20
Assessment Charge per Key Skill (i.e. Test and Portfolio in total)	13.60
Proxy (Portfolio or Test)	3.70
<i>Centres awaiting January 2011 Key Skills results may submit resit entries for the June series by April 2011. These candidates will not incur late entry charges.</i>	

Key Skills – Penalty Charges	Price £
Late Entry Penalty Charge - entry for Test up to 21 days after published closing date	3.70
Very Late Entry Penalty Charge - entry for Test 21 days or more after published closing date	5.55
Late Entry Penalty Charge - entry for Portfolio up to 21 days after published closing date	3.10
Very Late Entry Penalty Charge - entry for Portfolio 21 days or more after published closing date	4.65
Late Entry Penalty Charge - entry for Test / Portfolio by Proxy up to 21 days after published closing date	1.85
Very Late Entry Penalty Charge - entry for Test / Portfolio by Proxy 21 days or more after published closing date	2.80
Cash-in up to 21 days after published closing date	7.40
Cash-in 21 days or more after published closing date	11.10
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

8 ESSENTIAL SKILLS – ENTRY AND PENALTY CHARGES 2010/2011

Essential Skills Qualification	Price £
Entry Charge	9.90 per entry
Replacement Certificate	5.45 per replacement certificate

9 OCCUPATIONAL STUDIES (NEW & LEGACY) – ENTRY AND PENALTY CHARGES 2010/2011

Occupational Studies – Entry Charges	Price £
Occupational Studies - Charge per unit.	16.40

Occupational Studies – Penalty Charges	Price £
Late Entry Penalty Charge - entry up to 21 days after published closing date	8.20
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	12.30
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	16.40
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	24.55
Post Entry Changes – Changes to Occupational area	16.40
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

Occupational Studies – Surcharges	Price £	Price £
Centre approval visit charge	165.00 (½ day)	330.00 (full day)
Charge for Late or Re-scheduled Moderation	165.00 (½ day)	330.00 (full day)

QCF QUALIFICATIONS CREDIT FRAMEWORK QUALIFICATIONS

10 QCF MODERN LANGUAGES ENTRY AND PENALTY CHARGES 2010/2011

QCF Modern Languages Entry Charges	Price £
Entry Charge per Unit	3.10
Qualification Certification Charge	3.10

QCF Modern Languages –Penalty Charges	Price £
Late Entry Penalty Charge - entry up to 21 days after published closing date	1.55
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	2.30
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged
Qualification Certification up to 21 days after published closing date	7.70
Qualification Certification 21 days or more after published closing date	11.60

11 ENTRY AND PENALTY CHARGES 2010/2011

Entry Charges	Price £
Understanding Business Enterprise Award Level 1	24.00 (3 mandatory units x £8)
Understanding Business Enterprise Award Level 2	24.00 (4 mandatory units x £4 and 1 optional unit x £8)
Understanding Business Enterprise Award Level 3	25.00 (3 mandatory units x £5 and 2 optional units at x £5)
Creative Crafts Level 1 Award	24.00 (3 units x £8)
Creative Crafts Level 2 Award	24.00 (3 units x £8)
Creative Crafts Level 3 Certificate	33.00 (3 units x £11)
Employability Skills Level 1 Award	24.00 (4 units x £6)
Employability Skills Level 2 Award	24.00 (4 units x £6)
Performance Skills Level 1 Certificate	33.00 (3 units x £11)
Performance Skills Level 2 Certificate	33.00 (3 units x £11)
Personal Money Management Level 1 Award (FF1M1)	24.00

12 QCF QUALIFICATIONS CREDIT FRAMEWORK QUALIFICATIONS

Understanding Business Enterprise – Penalty Charges	Price £
Late Entry Penalty Charge - entry up to 21 days after published closing date	3.60
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	5.40
Late Entry Penalty Charge - Cash-in (certification entry) up to 21 days after published closing date	7.20
Very Late Entry Penalty Charge - Cash-in (certification entry) 21 days or more after published closing date	10.80
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

CERTIFICATE OF BUSINESS ENTERPRISE (LEGACY SPECIFICATION) – ENTRY CHARGES 2010/2011

Certificate of Business Enterprise – Entry Charges	Price £
Certificate of Business Enterprise - Charge per unit	7.20

NQF NATIONAL QUALIFICATION FRAMEWORK

13 CERTIFICATE OF PERSONAL EFFECTIVENESS - ENTRY AND PENALTY CHARGES 2010/2011

Certificate of Personal Effectiveness – Entry Charges	Price £
Certificate of Personal Effectiveness	26.50

Certificate of Personal Effectiveness –Penalty Charges	
Late Entry Penalty Charge - entry up to 21 days after published closing date	13.30
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	19.90
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

14 ENTRY AND PENALTY CHARGES 2010/2011

Entry Charges	Price £
Drug Awareness Level 1 Award	21.85
Drug Awareness Level 2 Award	32.75
Teaching Assistants Level 2	32.75
Teaching Assistants Level 3	32.75

Penalty Charges	
Transfer of candidate from one series or qualification to another	£5.45 per candidate
Late Entry Penalty Charge - entry up to 21 days after published closing date	£16.40 £10.90 for Drugs Awareness (L1)
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged

**15 ON-LINE LANGUAGE ASSESSMENT (OLA) ENTRY AND PENALTY CHARGES
2010/2011**

OLA – Entry Charges	Price £
OLA – Charge per Language Level	6.90

OLA –Penalty Charges	Price £
Late Entry Penalty Charge - entry up to 21 days after published closing date	3.45
Very Late Entry Penalty Charge - entry 21 days or more after published closing date	5.20
Withdrawing an entry up to 21 days after published closing date	No Entry Fee Charged
Withdrawing an entry 21 days or more after published closing date	Entry Fee Charged

Surcharges	
Centre approval visit charge	£165 (½day)
Centre approval visit charge	£330 (full day)

16 Enquiry about Results for: November 2010/ January 2011/ March 2011/June 2011 examinations

Service Number	Service	GCSE – Linear and Terminal Modules Price £	GCSE – Modules Price £	GCE Price £	Key Skills Price £
1	Clerical Check <i>(Cost per Script)</i> <i>Not currently available for GCSE Art & Design</i>	10.00	10.00	10.00	10.00
2	Remark <i>(Cost per script)</i>	24.30	18.45	24.30	22.00 <i>(Level 3 only)</i>
2a	Priority Remark <i>(Cost per script)</i>	N/A	N/A	36.55	N/A
3	Re-moderation of Coursework	131.35	N/A	131.35	N/A

17 Access to Scripts

Service	Charge per Script
Access to photocopy of script with mark scheme before a re- mark. <i>(Only available for GCE subjects)</i>	8.50
Access to photocopy of re-marked script with mark scheme after a re- mark. <i>(Available for GCSE and GCE subjects applied for as part of Service 2 above.)</i>	8.50
Access to original script with mark scheme. <i>(Available for GCSE and GCE subjects, but only for scripts not involved in the enquiry about results service.)</i>	6.30